

Bankruptcy Questionnaire

Instructions

Complete & Return to:

Law Offices of Olivier Denier Long
10500 Sager Avenue, Suite "B"
Fairfax, VA 22030-2414
703-591-1600

Bankruptcy is a time honored practice that affords honest debtors the opportunity for a fresh start. Everyone filing a bankruptcy has experienced financial problems beyond his or her control. The court, trustees, and your attorney, understand this and if you comply with their instructions, they will help you out of your financial crisis. In order to help you get the relief to which you are entitled, you **must make full disclosure** of all your financial affairs. Do not try to second-guess the system -- it has been here longer than you.

Be sure to put your name at the bottom of each page. The assets and debts pages also require you to number the pages.

Assets. LIST ALL OF YOUR ASSETS. In all likelihood you will retain most, if not all, of your assets after the bankruptcy. Do not jeopardize your discharge by omitting anything. You can list assets by groups of similar property, e.g. "furniture", "clothing", "personal effects", etc. Your attorney will tell you how large or small your groupings can be.

Unless instructed otherwise by your attorney, do not fill in the parts surrounded by gray -- the attorney will fill in that part. If you own real estate, unless instructed otherwise, attach a copy of your legal description to these forms. (You can find your legal description on your deed, mortgage, purchase agreement, or tax statements).

Debts. LIST ALL OF YOUR DEBTS. You may plan to repay some creditors, including relatives and friends, but you must nevertheless list them as creditors. Your attorney can discuss with you the procedure for "reaffirming" a debt to a creditor or how to go about repaying your relatives or friends. If you have debts that are disputed, list them. If you have potential debts for which no one has yet made a direct claim against you, list them. If in doubt as to whether a creditor should be listed, list them. LIST ALL OF YOUR DEBTS. Failure to list a creditor can result in you not being discharged of your obligation to that creditor.

You will be given several sheets with spaces for listing creditors. As with assets, unless instructed otherwise by your attorney, do not fill in the parts surrounded by gray. In determining the "fair market value" of collateral, use the amount you could sell the collateral for, NOT what you paid for it.

Executory Contracts. These are contracts such as leases, real estate contracts, health clubs, time-shares, etc., for which either or both parties to the contract have not yet fully performed their obligations under the contract. In all likelihood you should also list these parties as creditors too.

Codebtors. Your codebtors are obligated to pay the debts you do not. For most people, a codebtor is just someone who cosigned a loan. However, partners, spouses and others who are not part of your petition may be liable on many of your debts without actually cosigning anything. If this is your situation you will need to attach additional sheets listing all debts for which someone else may be jointly liable.

Income. If you are employed, attach a typical recent pay stub to the section on Income. If your income varies, attach several representative paystubs that show the range of your pay. If you are self-employed or you are a corporation or partnership, attach a financial statement showing your monthly income.

Expenditures. Your ability to file a Chapter 12 or 13 reorganization depends upon the accuracy of your estimated living expenses. The Chapter 7 trustee scrutinizes budgets for abuse. The court, trustees, and your attorney know what a reasonable budget for families in your area is. If, after using your best efforts, you cannot determine what your expenses are, your attorney can give you some guidelines as to what is considered reasonable.

If you are a partnership or a corporation, submit a financial statement indicating your monthly expenses. Individuals who are in business for themselves should include a detailed statement of their business expenses in addition to the personal expenses called for in this questionnaire.

Client Name: _____

Name, Address, ID

	Debtor (husband, if joint filing)	Joint Debtor (wife, if joint filing)
Full Name	<input type="text"/>	<input type="text"/>
All other names used by you in the last 6 years (include married, maiden and trade names)	<input type="text"/>	<input type="text"/>
Street Address (Number, street, city, state & zip)	<input type="text"/>	<input type="text"/>
Mailing address, if different from street address	<input type="text"/>	<input type="text"/>
County of residence or principal place of business	<input type="text"/>	<input type="text"/>
Soc. Security No., Tax ID No. (If more than one, state all)	<input type="text"/>	<input type="text"/>

Employment

	Debtor (husband, if joint filing)	Joint Debtor (wife, if joint filing)
Occupation	<input type="text"/>	<input type="text"/>
Name of Employer	<input type="text"/>	<input type="text"/>
Employer's Address	<input type="text"/>	<input type="text"/>
How long employed	<input type="text"/>	<input type="text"/>

Dependents

Name	Age	Relationship
<input type="text"/>	<input type="text"/>	<input type="text"/>
Name	Age	Relationship
<input type="text"/>	<input type="text"/>	<input type="text"/>
Name	Age	Relationship
<input type="text"/>	<input type="text"/>	<input type="text"/>

If more than 3 dependents, attach a continuation sheet

Client Name: _____

Prior Bankruptcies

Location where filed	Case No	Date filed
Location where filed	Case No	Date filed

If more than 2 prior bankruptcies, attach a continuation

Pending Bankruptcies

List all pending bankruptcies filed any spouse, partner or affiliate

Name of debtor	Case No	Date filed
District	Relationship	Judge
Name of debtor	Case No	Date filed
District	Relationship	Judge

Filing Status (attorney use only – debtors go to next section)

Venue <input type="checkbox"/> Domicile <input type="checkbox"/> Pending case of affiliate Filing Fee <input type="radio"/> Attached <input type="radio"/> To be paid in installments Small Bus. 11 <input type="checkbox"/> As defined in 11 USC §101 <input type="checkbox"/> §1121(e) election Atty Fee paid <input type="text"/> Atty Fee promised <input type="text"/>	<input type="checkbox"/> Individual <input type="checkbox"/> Joint <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Corporation (public) <input type="checkbox"/> Municipality <input type="checkbox"/> Other _____	<input type="checkbox"/> Consumer <input type="checkbox"/> Business Chapter _____	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Separated <input type="checkbox"/> Widow <input type="checkbox"/> Widower
	Case Caption	<input type="text"/>	
	Petition date	<input type="text"/>	

Client Name: _____

Assets

In the spaces provided below, list and describe everything you own. For each item, select the type of property from the following list that best describes what it is you own. Place the number found on the list below (from 1 to 33) in the space provided for each item you describe. In reviewing the following items, be sure to follow any special instructions such as itemizing or providing further details in your description. How items are classified may affect what exemptions you are entitled to, so if you do not know how to classify a particular item, ask your attorney to help.

1. Cash on hand.
2. Checking, savings or other financial accounts, certificates of deposit, or shares in banks, savings and loan, thrift, building and loan, and homestead associations, or credit unions, brokerage houses, or cooperatives .
3. Security deposits with public utilities, telephone companies, landlords, and others.
4. Household goods and furnishings, including audio, video, and computer equipment.
5. Books. Pictures and other art objects, antiques, stamp, coin, record, tape, compact disc, and other collections or collectibles.
6. Wearing apparel.
7. Furs and jewelry.
8. Firearms and sports, photographic, and other hobby equipment.
9. Interests in insurance policies. Name insurance company of each policy and itemize surrender or refund value of each.
10. Annuities. Itemize and name each issuer.
11. Interests in IRA, ERISA, Keogh, or other pension or profit sharing plans. Itemize.
12. Stock and interests in incorporated and unincorporated businesses. Itemize.
13. Interests in partnerships or joint ventures. Itemize.
14. Government and corporate bonds and other negotiable and non-negotiable instruments.
15. Accounts receivable.
16. Alimony, maintenance, support, and property settlement to which the debtor is or may be entitled. Give particulars.
17. Other liquidated debts owing debtor including tax refunds. Give particulars.
18. Equitable or future interests, life estates, and rights or powers exercisable for the benefit of the debtor other than those listed in Schedule of Real Property.
19. Contingent and noncontingent interests in estate or a decedent, death benefit plan, life insurance policy, or trust.
20. Other contingent and unliquidated claims of every nature, including tax refunds, counterclaims of the debtor, and rights of setoff claims. Give estimated value of each.
21. Patents, copyrights, and other intellectual property. Give particulars.
22. Licenses, franchises, and other general intangibles. Give particulars.
23. Automobiles, trucks, trailers, and other vehicles and accessories.
24. Boats, motors, and accessories.
25. Aircraft and accessories.
26. Office equipment, furnishings, and supplies.
27. Machinery, fixtures, equipment, and supplies used in business.
28. Inventory.
29. Animals.
30. Crops - growing or harvested. Give particulars.
31. Farming equipment and implements.
32. Farm supplies, chemicals, and feed.
33. Other personal property of any kind not already listed.

Description	Location (if other than debtor's residence)	Fair Market Value (List what you can sell it for, not what you paid for it) \$
Type of Property (If real estate enter "real". Otherwise enter 1 - 33 from above list) <input style="width: 80px; height: 30px; margin-left: 10px;" type="text"/>	___ Husband ___ Wife ___ Joint ___ Community	Exemption (Statute, if any) <input style="width: 150px; height: 30px;" type="text"/>
Exemption amount claimed \$ <input style="width: 150px;" type="text"/>		
If there are liens on this item, list the name of each holder and the amount of his claim. If more than 3, attach a continuation sheet		
Lien holder	Amount of lien \$	(Circle one): Surrender Reaffirm Redeem Void Retain
Lien holder	Amount of lien \$	(Circle one): Surrender Reaffirm Redeem Void Retain
Lien holder	Amount of lien \$	(Circle one): Surrender Reaffirm Redeem Void Retain

Description	Location (if other than debtor's residence)	Fair Market Value (List what you can sell it for, not what you paid for it) \$
Type of Property (If real estate enter "real". Otherwise enter 1 – 33 from above list)	<input type="checkbox"/> Husband <input type="checkbox"/> Wife <input type="checkbox"/> Joint <input type="checkbox"/> Community	Exemption (Statute, if any) \$
If there are liens on this item, list the name of each holder and the amount of his claim. If more than 3, attach a continuation sheet		
Lien holder	Amount of lien \$	(Circle one): Surrender Reaffirm Redeem Void Retain
Lien holder	Amount of lien \$	(Circle one): Surrender Reaffirm Redeem Void Retain
Lien holder	Amount of lien \$	(Circle one): Surrender Reaffirm Redeem Void Retain

Description	Location (if other than debtor's residence)	Fair Market Value (List what you can sell it for, not what you paid for it) \$
Type of Property (If real estate enter "real". Otherwise enter 1 – 33 from above list)	<input type="checkbox"/> Husband <input type="checkbox"/> Wife <input type="checkbox"/> Joint <input type="checkbox"/> Community	Exemption (Statute, if any) \$
If there are liens on this item, list the name of each holder and the amount of his claim. If more than 3, attach a continuation sheet		
Lien holder	Amount of lien \$	(Circle one): Surrender Reaffirm Redeem Void Retain
Lien holder	Amount of lien \$	(Circle one): Surrender Reaffirm Redeem Void Retain
Lien holder	Amount of lien \$	(Circle one): Surrender Reaffirm Redeem Void Retain

Description	Location (if other than debtor's residence)	Fair Market Value (List what you can sell it for, not what you paid for it) \$
Type of Property (If real estate enter "real". Otherwise enter 1 – 33 from above list)	<input type="checkbox"/> Husband <input type="checkbox"/> Wife <input type="checkbox"/> Joint <input type="checkbox"/> Community	Exemption (Statute, if any) \$
If there are liens on this item, list the name of each holder and the amount of his claim. If more than 3, attach a continuation sheet		
Lien holder	Amount of lien \$	(Circle one): Surrender Reaffirm Redeem Void Retain
Lien holder	Amount of lien \$	(Circle one): Surrender Reaffirm Redeem Void Retain
Lien holder	Amount of lien \$	(Circle one): Surrender Reaffirm Redeem Void Retain

Client Name: _____

Creditor Name & Address	Date Incurred	<input type="checkbox"/> Contingent <input type="checkbox"/> Unliquidated <input type="checkbox"/> Disputed <input type="checkbox"/> Codebtor <input type="checkbox"/> Setoffs? <input type="checkbox"/> Exec Contract <input type="checkbox"/> Notice Only	Creditor No.
	Class Circle One: Sec'd §507(a)() Unsec'd		
Account No.	Circle One: H W J C	Amt entitled to priority \$	
Amount Due \$	Remarks	Office Use Only	
Assignee Name & Address	Consideration	Office Use Only	
Describe collateral (security)	Fair Mkt Value \$	Nature of Lien	Superior liens \$

Creditor Name & Address	Date Incurred	<input type="checkbox"/> Contingent <input type="checkbox"/> Unliquidated <input type="checkbox"/> Disputed <input type="checkbox"/> Codebtor <input type="checkbox"/> Setoffs? <input type="checkbox"/> Exec Contract <input type="checkbox"/> Notice Only	Creditor No.
	Class Circle One: Sec'd §507(a)() Unsec'd		
Account No.	Circle One: H W J C	Amt entitled to priority \$	
Amount Due \$	Remarks	Office Use Only	
Assignee Name & Address	Consideration	Office Use Only	
Describe collateral (security)	Fair Mkt Value \$	Nature of Lien	Superior liens \$

Creditor Name & Address	Date Incurred	<input type="checkbox"/> Contingent <input type="checkbox"/> Unliquidated <input type="checkbox"/> Disputed <input type="checkbox"/> Codebtor <input type="checkbox"/> Setoffs? <input type="checkbox"/> Exec Contract <input type="checkbox"/> Notice Only	Creditor No.
	Class Circle One: Sec'd §507(a)() Unsec'd		
Account No.	Circle One: H W J C	Amt entitled to priority \$	
Amount Due \$	Remarks	Office Use Only	
Assignee Name & Address	Consideration	Office Use Only	
Describe collateral (security)	Fair Mkt Value \$	Nature of Lien	Superior liens \$

Creditor Name & Address	Date Incurred	<input type="checkbox"/> Contingent <input type="checkbox"/> Unliquidated <input type="checkbox"/> Disputed <input type="checkbox"/> Codebtor <input type="checkbox"/> Setoffs? <input type="checkbox"/> Exec Contract <input type="checkbox"/> Notice Only	Creditor No.
Account No.	Class Circle One: Sec'd §507(a)() Unsec'd		
Amount Due \$	Circle One: H W J C	Amt entitled to priority \$	
Assignee Name & Address	Remarks	Office Use Only	
	Consideration		
Describe collateral (security)	Fair Mkt Value \$	Nature of Lien	Superior liens \$

Creditor Name & Address	Date Incurred	<input type="checkbox"/> Contingent <input type="checkbox"/> Unliquidated <input type="checkbox"/> Disputed <input type="checkbox"/> Codebtor <input type="checkbox"/> Setoffs? <input type="checkbox"/> Exec Contract <input type="checkbox"/> Notice Only	Creditor No.
Account No.	Class Circle One: Sec'd §507(a)() Unsec'd		
Amount Due \$	Circle One: H W J C	Amt entitled to priority \$	
Assignee Name & Address	Remarks	Office Use Only	
	Consideration		
Describe collateral (security)	Fair Mkt Value \$	Nature of Lien	Superior liens \$

Creditor Name & Address	Date Incurred	<input type="checkbox"/> Contingent <input type="checkbox"/> Unliquidated <input type="checkbox"/> Disputed <input type="checkbox"/> Codebtor <input type="checkbox"/> Setoffs? <input type="checkbox"/> Exec Contract <input type="checkbox"/> Notice Only	Creditor No.
Account No.	Class Circle One: Sec'd §507(a)() Unsec'd		
Amount Due \$	Circle One: H W J C	Amt entitled to priority \$	
Assignee Name & Address	Remarks	Office Use Only	
	Consideration		
Describe collateral (security)	Fair Mkt Value \$	Nature of Lien	Superior liens \$

Client Name: _____

Executory Contracts

If more than 3 executory contracts, attach additional sheets

Name and address of Party

Description of Contract

Contract is a lease for NONRESIDENTIAL real property

Government contract no.,
if any

Name and address of Party

Description of Contract

Contract is a lease for NONRESIDENTIAL real property

Government contract no.,
if any

Name and address of Party

Description of Contract

Contract is a lease for NONRESIDENTIAL real property

Government contract no.,
if any

Codebtors

If more than 3 codebtors, attach additional sheets

Name and address of Codebtor

Creditor to whom Codebtor may be liable

Other names by which Codebtor is known

Name and address of Codebtor

Creditor to whom Codebtor may be liable

Other names by which Codebtor is known

Name and address of Codebtor

Creditor to whom Codebtor may be liable

Other names by which Codebtor is known

Client Name: _____

Income (Individuals Only)

- MONTHLY** You get paid once each month.....12 checks per year
- SEMI-MONTHLY** You get paid twice each month, e.g. 1st & 15th.....24 checks per year
- BI-WEEKLY** You get paid every other week, e.g. every other Friday.....26 checks per year
- WEEKLY** You get paid once each week.....52 checks per year

Income from your paystub

Other Monthly Income

	Gross Income	<input type="text"/>
	Estimated Overtime	<input type="text"/>
Payroll Deductions		
	Federal Income Tax	<input type="text"/>
	State Income Tax	<input type="text"/>
	FICA/Medicare	<input type="text"/>
	Insurance	<input type="text"/>
	Union Dues	<input type="text"/>
	Other, specify	<input type="text"/>
	Other, specify	<input type="text"/>

From your business	<input type="text"/>
From real property	<input type="text"/>
Interest & Dividends	<input type="text"/>
Alimony, child support	<input type="text"/>
Social Security, Government Assistance	<input type="text"/>
Pension or retirement	<input type="text"/>
Other, specify	<input type="text"/>
Other, specify	<input type="text"/>

Explain any anticipated increase or decrease in income of more than 10% in the next year.

Expenditures (Individuals Only)

Rent or Mortgage	<input type="text"/>
<input type="checkbox"/> Insurance is included	
<input type="checkbox"/> Taxes are included	
Utilities	<input type="text"/>
Electricity & Heat	<input type="text"/>
Water & Sewer	<input type="text"/>
Telephone	<input type="text"/>
Other, specify	<input type="text"/>
Home maintenance	<input type="text"/>
Food	<input type="text"/>
Clothing	<input type="text"/>
Laundry & Dry Cleaning	<input type="text"/>
Medical & Dental Expenses	<input type="text"/>
Transportation (Do NOT include car payments)	<input type="text"/>
Recreation	<input type="text"/>
Charitable contributions	<input type="text"/>

Insurance	<input type="text"/>
Homeowners	<input type="text"/>
Life	<input type="text"/>
Health	<input type="text"/>
Auto	<input type="text"/>
Other, specify	<input type="text"/>
Taxes	<input type="text"/>
Installment pmts (not in plan)	<input type="text"/>
Auto	<input type="text"/>
Other, specify	<input type="text"/>
Other, specify	<input type="text"/>
Alimony, maintenance, support	<input type="text"/>
Payments for dependents	<input type="text"/>
Business expenses	<input type="text"/>
Other expenses (specify)	<input type="text"/>

Client Name: _____

Statement of Financial Affairs

If you are married and filing a joint petition, include information for both spouses. If you are married and plan to file under chapter 12 or 13 then you must furnish information for both spouses whether or not you plan to file a joint petition, unless you are separated and plan to file individually. If you are engaged in business as a sole proprietor, partner, family farmer, or self-employed professional, you should also provide the information requested on this statement concerning all such activities as well as your personal affairs.

Answer all questions. If the answer to any question is "None," or the question is not applicable, mark the box labeled "None." If additional space is needed for the answer to any question, use and attach a separate sheet properly identified with the number of the question.

REMEMBER, for all questions, if you are married and filing under chapter 12 or chapter 13 you must include information applicable to either or both spouses whether or not a joint petition is filed, unless you are separated and a joint petition is not to be filed.)

1. Income from employment or operation of business

State the gross amount of income you have received from employment, trade, or profession, or from operation of your business from the beginning of this calendar year to the present. State also the gross amounts received during the **two years** immediately preceding this calendar year. (If you maintain, or have maintained, financial records on the basis of a fiscal rather than a calendar year you may report fiscal year income. Identify the beginning and ending dates of your fiscal year) If a joint petition is to be filed, state income for each spouse separately.

	YEAR	AMOUNT	SOURCE (if more than one)	FISCAL YEAR <small>(if other than calendar year)</small>
[]	This year	\$		
		\$		
		\$		
Wife	This year	\$		
		\$		
		\$		

2. Income other than from employment or operation of business

State the amount of income received by you other than from employment, trade, profession, or operation of your business during the **two years** immediately preceding the filing of this case. Give particulars. If a joint petition is filed, state income for each spouse separately.

	YEAR	AMOUNT	SOURCE (give particulars)
Debtor (H)		\$	
		\$	
Wife		\$	
		\$	

Client Name: _____

NONE **3. Payments to creditors**

a. List all payments on loans, installment purchases of goods or services, and other debts, aggregating more than \$600 to any creditor, made within **90 days** immediately preceding the commencement of this case.

NAME AND ADDRESS OF CREDITOR	DATES OF PAYMENTS	AMOUNT PAID	AMOUNT STILL OWING
------------------------------	-------------------	-------------	--------------------

NONE

b. List all payments made within **one year** immediately preceding the commencement of this case to or for the benefit of creditors, who are or were insiders*.

*The term "insider" includes but is not limited to: your relatives; general partners and their relatives; corporations of which you are an officer, director, or person in control; officers, directors, and any person in control of a corporate debtor and their relatives; affiliates of yours and insiders of such affiliates; any managing agent of yours.

NAME AND ADDRESS OF CREDITOR AND RELATIONSHIP TO DEBTOR	DATES OF PAYMENTS	AMOUNT PAID	AMOUNT STILL OWING
---	-------------------	-------------	--------------------

4. Suits and administrative proceedings, executions, garnishments and attachments

NONE

a. List all suits and administrative proceedings to which you are or were a party within **one year** immediately preceding the filing of this bankruptcy case.

CAPTION OF SUIT
AND CASE NUMBER

NATURE OF PROCEEDING

COURT OR AGENCY
AND LOCATION

STATUS OR
DISPOSITION

NONE

b. Describe all property that has been attached, garnished or seized under any legal or equitable process within **one year** immediately preceding the filing of this bankruptcy case.

NAME AND ADDRESS
OF PERSON FOR WHOSE
BENEFIT PROPERTY WAS SEIZED

DATE OF
SEIZURE

DESCRIPTION
AND VALUE OF
PROPERTY

5. Repossessions, foreclosures and returns

NONE

List all property that has been repossessed by a creditor, sold at a foreclosure sale, transferred through a deed in lieu of foreclosure or returned to the seller, within **one year** immediately preceding the commencement of this case.

NAME AND ADDRESS
OF CREDITOR OR SELLER

DATE OF REPOSSESSION,
FORECLOSURE SALE,
TRANSFER OR RETURN

DESCRIPTION
AND VALUE OF
PROPERTY

NONE

6. Assignments and receiverships

a. Describe any assignment of property for the benefit of creditors made within **120 days** immediately preceding the commencement of this case.

NAME AND ADDRESS
OF ASSIGNEE

DATE OF
ASSIGNMENT

TERMS OF
ASSIGNMENT
OR SETTLEMENT

NONE

b. List all property which has been in the hands of a custodian, receiver, or court-appointed official within **one year** immediately preceding the filing of this bankruptcy case.

NAME AND ADDRESS
OF CUSTODIAN

NAME AND LOCATION
OF COURT
CASE TITLE & NUMBER

DATE OF
ORDER

DESCRIPTION
AND VALUE OF
PROPERTY

7. Gifts

NONE

List all gifts or charitable contributions made within **one year** immediately preceding the commencement of this case, except ordinary and usual gifts to family members aggregating less than \$200 in value per individual family member and charitable contributions aggregating less than \$100 per recipient.

NAME AND ADDRESS OF PERSON OR ORGANIZATION	RELATIONSHIP TO DEBTOR, IF ANY	DATE OF GIFT	DESCRIPTION AND VALUE OF GIFT
--	--------------------------------------	-----------------	-------------------------------------

8. Losses

NONE

List all losses from fire, theft, other casualty or gambling within **one year** immediately preceding the commencement of this case **or since the commencement of this case**.

DESCRIPTION AND VALUE OF PROPERTY	DESCRIPTION OF CIRCUMSTANCE AND, IF LOSS WAS COVERD IN WHOLE OR IN PART BY INSURANCE, GIVE PARTICULARS	DATE OF LOSS
---	--	-----------------

9. Payments related to debt counseling or bankruptcy

NONE

List all payments made or property transferred by or on behalf of you to any person, including attorneys, for consultation concerning debt consolidation, relief under the bankruptcy law or preparation of a petition in bankruptcy within **one year** immediately preceding the commencement of this case or since the commencement of this case.

NAME AND ADDRESS OF PAYEE	DATE OF PAYMENT, NAME OF PAYOR IF OTHER THAN DEBTOR	AMOUNT OF MONEY OR DESCRIPTION AND VALUE OF PROPERTY
------------------------------	---	--

This questionnaire is for use only with Bankruptcy2000 ©1991-98, New Hope Software, Inc. - 30705

10. Other transfers

NONE

a. List all other property, other than property transferred in the ordinary course of your business or financial affairs, transferred either absolutely or as security within **one year** immediately preceding the commencement of this case.

NAME AND ADDRESS OF TRANSFEREE, RELATIONSHIP TO DEBTOR	DATE	DESCRIBE PROPERTY TRANSFERRED AND VALUE RECEIVED
---	------	--

11. Closed financial accounts

NONE

List all financial accounts and instruments held in your name or for your benefit which were closed, sold or otherwise transferred within **one year** immediately preceding the commencement of this case. Include checking, savings, or other financial accounts, certificates of deposit, or other instruments; shares and share account held in banks, credit unions, pensions funds, cooperatives, associations, brokerage houses and other financial institutions.

DESCRIPTION AND VALUE OF PROPERTY	DESCRIPTION OF CIRCUMSTANCE AND, IF LOSS WAS COVERED IN WHOLE OR IN PART BY INSURANCE, GIVE PARTICULARS	DATE OF LOSS
---	---	-----------------

12. Safe deposit boxes

NONE

List each safe deposit or other box or depository in which you have or had securities, cash, or other valuables within **one year** immediately preceding the commencement of this case.

NAME AND ADDRESS OF BANK OR OTHER DEPOSITORY	NAME AND ADDRESSES OF THOSE WITH ACCESS TO BOX OR DEPOSITORY	DESCRIPTION OF CONTENTS	DATE OF TRANSFER OR SURRENDER, IF ANY
--	--	-------------------------------	---

13. Setoffs

NONE

List all setoffs made by any creditor, including a bank, against a debt or deposit of yours within **90 days** preceding the commencement of this case.

NAME AND ADDRESS OF CREDITOR

DATE OF SETOFF

AMOUNT OF SETOFF

14. Property held for another person

NONE

List all property owned by another person that you hold or control.

NAME AND ADDRESS OF OWNER

DESCRIPTION AND VALUE OF PROPERTY

LOCATION OF PROPERTY

15. Prior address of debtor

NONE

If you have moved within the **two years** immediately preceding the commencement of this case, list all premises which you occupied during that period and vacated prior to the commencement of this case. If a joint petition is filed, also list any separate address of either spouse.

ADDRESS

NAME USED

DATES OF OCCUPANCY

Client Name: _____

16. Nature, location and name of business

NONE

a. If you are an individual, list the names and address of all businesses in which you were an officer, director, partner, or managing executive of a corporation, partnership, sole proprietorship, or were a self-employed professional within the **two years** immediately preceding the commencement of this case, or in which you owned 5 percent or more of the voting or equity securities within the **two years** immediately preceding the commencement of this case.

b. If you are a partnership, list the names and address of all businesses in which you were a partner or owned 5 percent or more of the voting securities, within the **two years** immediately preceding the commencement of this case.

c. If you are a corporation, list the names and addresses of all businesses in which you were a partner or owned 5 percent or more of the voting securities within the **two years** immediately preceding the commencement of this case.

NAME	ADDRESS	NATURE OF BUSINESS	BEGINNING AND ENDING DATES OF OPERATION
------	---------	--------------------	---

17. Books, records and statements

a. List all bookkeepers and accountants who within the six years immediately preceding the filing of this bankruptcy case kept or supervised the keeping of yours books of account and records.

NAME AND ADDRESS	DATE SERVICES RENDERED
------------------	------------------------

NONE

b. List all firms or individuals who within **two years** immediately preceding the filing of this bankruptcy case have audited your books of account and records, or prepared a financial statement for you.

NAME	ADDRESS	DATE SERVICES RENDERED
------	---------	------------------------

Client Name: _____

NONE

c. List all firms or individuals who at the time of the commencement of this case were in possession of your books of account and records. If any of the books of account and records are not available, explain.

NAME

ADDRESS

NONE

d. List all financial institutions, creditors or other parties, including mercantile and trade agencies, to whom a financial statement was issued within the **two years** immediately preceding the commencement of this case by you.

NAME AND ADDRESS

DATED ISSUED

18. Inventories

NONE

a. List the dates of the last two inventories taken of your property, the name of the person who supervised the taking of each inventory, and the dollar amount and basis of each inventory.

DATES OF INVENTORY

INVENTORY SUPERVISOR

DOLLAR AMOUNT OF INVENTORY
Specify cost, market or other basis)

NONE

b. List the and address of the person having possession of the records of each of the two inventories reported in a., above.

DATES OF INVENTORY

INVENTORY AND ADDRESSES OF CUSTODIAN OF
INVENTORY RECORDS

Client Name: _____

NONE 19. **Current Partners, Officers, Directors and Shareholders**

a. If you are a partnership, list the nature and percentage of partnership interest of each member of the partnership.

NAME AND ADDRESS	NATURE OF INTEREST	PERCENTAGE OF INTEREST
------------------	--------------------	------------------------

NONE

b. If you are a corporation, all officers and directors of the corporation, and each stockholder who directly or indirectly owns, controls, or hold 5 percent or more of the voting securities of the corporation.

NAME AND ADDRESS	TITLE	NATURE AND PERCENTAGE OF STOCK OWNERSHIP
------------------	-------	--

20. Former Partners, Officers, Directors and Shareholders

NONE

a. If you are a partnership, list each member who withdrew from the partnership within **one year** immediately preceding the commencement of this case.

NAME	ADDRESS	DATE OF WITHDRAWAL
------	---------	--------------------

NONE

b. If you are a corporation, list all officers whose relationship with the corporation terminated within **one year** immediately preceding the commencement of this case.

NAME AND ADDRESS	TITLE	DATE OF TERMINATION
------------------	-------	---------------------

21. Withdrawals from a partnership by a corporation

NONE

If you are a partnership or a corporation, list all withdrawals or distributions credited or given to an insider*, including compensation in any form, bonuses, loans, stock redemptions, options exercised and any other perquisite during one year immediately preceding the commencement of this case.

*See question 3b for definition of insider.

NAME AND ADDRESS OF RECIPIENT, RELATIONSHIP TO DEBTOR	DATE AND PURPOSE OF WITHDRAWAL	AMOUNT OF MONEY OR DESCRIPTION AND VALUE OF PROPERTY
---	--------------------------------	--